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# INTELLIGENCE COMMUNITY POLICY GUIDANCE

## NUMBER 801.2



### CONTRACTING AND PROCUREMENT POLICY

(EFFECTIVE: 20 SEPTEMBER 2008)

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- A. AUTHORITY:** The National Security Act of 1947, as amended; Executive Order 12333, as amended; and other applicable provisions of law.
- B. APPLICABILITY:** This Intelligence Community Policy Guidance (ICPG) applies to the Intelligence Community (IC), as defined by the National Security Act of 1947, as amended; and other departments or agencies that may be designated by the President, or designated jointly by the Director of National Intelligence (DNI) and the head of the department or agency concerned, as an element of the IC.
- C. REFERENCES:** Intelligence Community Directive (ICD) 801 (formerly ICD 105), Acquisition, dated 15 August 2006; ICPG 801.1 (formerly ICPG 105.1), Acquisition, dated 12 July 2007; and the Federal Acquisition Regulation.
- D. PURPOSE:** This document provides policy guidance for executing IC contracting and procurement activities to assist the Office of the Director of National Intelligence (ODNI) in ensuring the effective execution of the annual budget for intelligence and intelligence related activities by elements of the IC.
- E. IC CONTRACTING AND PROCUREMENT GUIDING PRINCIPLES**
- Contracting and procurement activities executed by the IC shall support mission activities and permit the ODNI to monitor the implementation and execution of National Intelligence Program (NIP) funds by elements of the IC. In furtherance of the effective execution of the NIP, IC components, in implementing their statutory authority to carry out their contracting and procurement missions and functions, should place special emphasis on contracting and procurement processes that:

1. Result in contracts that deliver quality goods, services, and systems that respond to intelligence needs in a timely manner.
2. Protect and enable the national security mission by using appropriate operational security in contracting and procurement activities.
3. Address adversary threats to specific IC procurements and to the IC's supply chain through the use of comprehensive IC acquisition risk mitigation strategies. Adversary threat assessments and methodologies should be used as appropriate in IC procurement decisions.
4. Are responsive and streamlined to perform as effectively and efficiently as possible within the needed timelines.
5. To the maximum extent practicable, seek to employ competition as a means to secure an advantage to the Government in enabling the effective execution of the intelligence mission.
6. Maximize the use of commercial products, and leverage the technical expertise of the Government, industry and academia.
7. Support a flexible acquisition environment that facilitates rapid exploitation of emerging technologies and innovation within industry.
8. Facilitate IC-wide strategic sourcing of commodities, services, and technology.
9. Objectively assess IC contract and procurement integrated cost, schedule and technical performance through the use of proven methodologies such as Earned Value Management.
10. Consider, as appropriate, use of IC grants and cooperative agreements to advance long-term strategic IC objectives and to identify emerging sources for advanced technology-based capabilities.
11. Support the development and retention of trained, certified, and experienced contracting and procurement personnel to support IC needs.

## **F. RESPONSIBILITIES**

1. DNI Procurement Executive (PE): The Deputy DNI for Acquisition (DDNI/AQ) exercises the authorities of the DNI with respect to IC acquisitions. In accordance with the above authorities and references, the DNI PE shall support the DDNI/AQ and Assistant Deputy DNI Senior Acquisition Executive by monitoring and evaluating contracting and procurement functions throughout the IC to ensure the effective execution of NIP funds by elements of the IC. The DNI PE is responsible for:

- a. Coordinating with other offices within the ODNI, and with executing IC elements, to facilitate the effective execution of NIP funded procurements.
- b. Evaluating IC element contracting and procurement activities, to include contract execution data, for the purpose of providing recommendations to appropriate ODNI officials when such activities are not achieving the contracting and procurement Guiding Principles in Section E.

c. Developing expectations for and promoting understanding of contracting and procurement policies, procedures and best practices within the IC.

d. Chairing the Intelligence Community Procurement Executive Council (IPEC).

e. Representing the IC on contracting and procurement matters to external entities, coordinating with affected IC elements, as appropriate.

2. IPEC responsibilities include the following:

a. The IPEC is a forum comprised of the Senior Procurement Executives, or equivalent officers, from each IC component, and advisors from appropriate ODNI components as needed. The IPEC acts as the IC's senior advisory forum on contracting and procurement issues. The role of the IPEC is to identify contracting and procurement challenges, recommend contracting and procurement process improvements, and foster the integration of government and industry best practices into the IC. The IPEC shall provide its recommendations to the DNI PE.

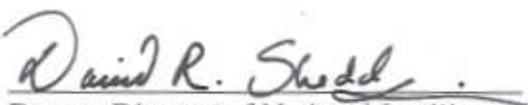
b. Leveraging the unique mission and procurement expertise of IC components, the IPEC shall have a Community focus and shall work to identify and recommend collaborative solutions to common challenges and focus areas, including but not limited to: strategic sourcing, procurement metrics, contracting and procurement workforce planning and training, IC contracting and procurement workforce trends, international contracting, and objective contract assessment methodologies.

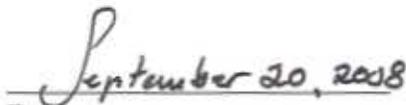
c. In addition, the DNI PE and IPEC, within the framework of IC policy and inter-departmental agreements, and when requested by the executing IC components, shall assist in streamlining processes to deal with issues arising from dual IC and Departmental procurement authorities.

## G. CONTRACTING AND PROCUREMENT INFORMATION

Elements of the IC shall provide procurement and contracting data to the ODNI to enable the DNI PE to assist the DNI in ensuring the effective execution of the annual budget for intelligence and intelligence-related activities, and other information required for the performance of the Director's duties.

**H. EFFECTIVE DATE:** This ICPG is effective on the date of signature.

  
Deputy Director of National Intelligence  
for Policy, Plans, and Requirements

  
Date

**APPENDIX A – ACRONYMS**  
**ICPG 801.2 -- CONTRACTING AND PROCUREMENT POLICY**

DDNI/AQ	Deputy DNI for Acquisition
DNI	Director of National Intelligence
IC	Intelligence Community
ICD	Intelligence Community Directive
ICPG	Intelligence Community Policy Guidance
IPEC	Intelligence Community Procurement Executive Council
NIP	National Intelligence Program
ODNI	Office of the Director of National Intelligence
PE	Procurement Executive