

## AGILE New User Guide

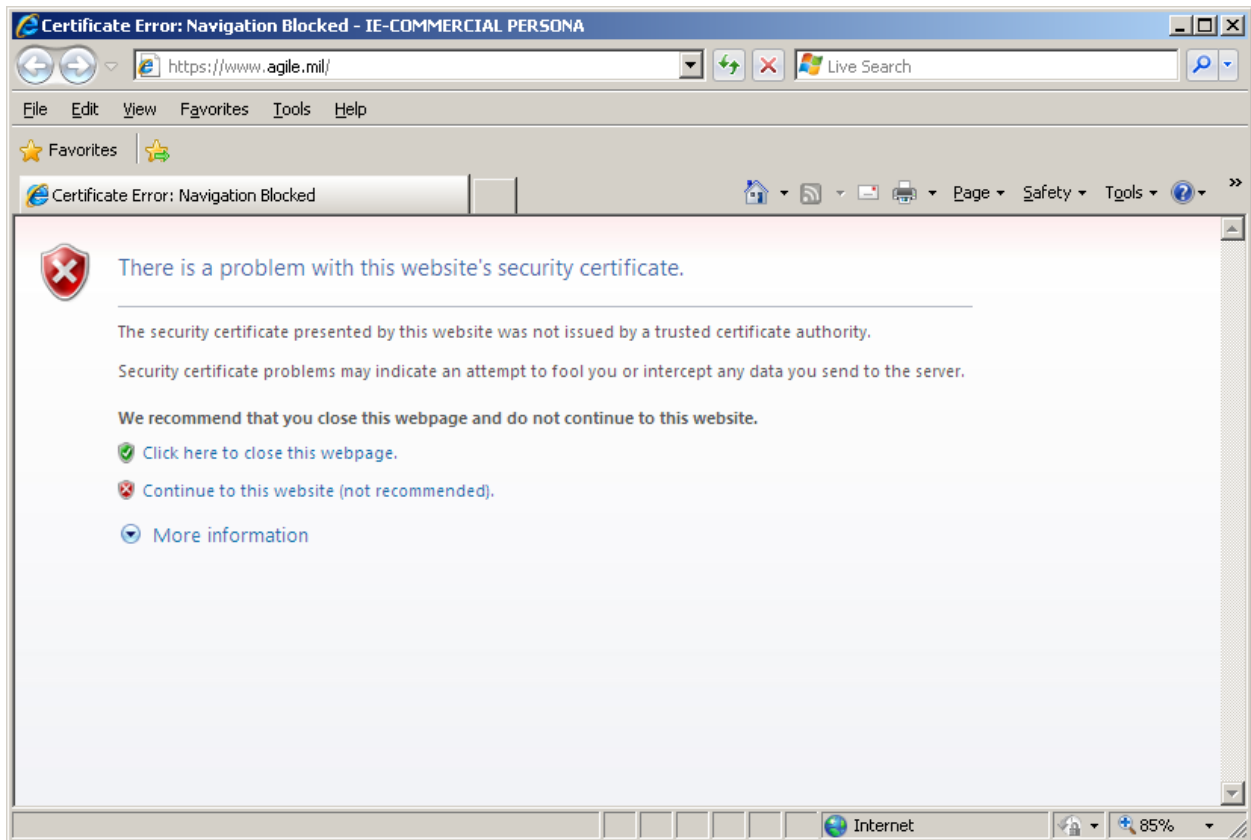
To become a user on the Advanced Global Intelligence Learning Environment (AGILE), you must create a new user account. Once you have done so, you will be able to search and enroll in the course offerings within AGILE.

To create a New User account, please follow the instructions below:

Launch the AGILE website. **We strongly recommend you use IE for your web browser.**

<b>JWICS</b>	<a href="http://agile.dodiis.ic.gov">http://agile.dodiis.ic.gov</a>
<b>SIPRNet</b>	<a href="http://agile.dse.dia.smil.mil">http://agile.dse.dia.smil.mil</a>
<b>NIPRNet</b>	<a href="http://www.agile.mil">http://www.agile.mil</a>

NOTE: Depending on your local browser setting you may get the following certificate error message (from Internet Explorer). If you do, please continue, as this is a safe and secure website. The Firefox browser will give you other buttons to hit to accept the certificate and may cause problems with drop down menus.



On the AGILE Learning Management System (LMS) homepage, select “Create a new account” (highlighted in red below).

**AGILE** LEARNING MANAGEMENT SYSTEM

GETTING STARTED COURSE CATALOG (VIEW ONLY) FAQS CONTACT US

AGILE is an IC collaborative learning environment that encourages the sharing of learning tools and solutions.

Experts throughout the community are working together to deliver relevant, timely and cost effective learning solutions to the worldwide workforce.

Learn more about AGILE »

DITEB™ “IN THE SPOTLIGHT” HIGHLIGHTING AGILE & IC CONTRIBUTOR’S SUCCESSES

THIS MONTH’S SPOTLIGHT FOCUSES ON...

DIA’s Participation in AGILE

DOD INTELLIGENCE TRAINING & EDUCATION BOARD DETAILS

July						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

10/17/2013

- (S//NF) TIDE Conference 2013

Announcements

- 06/30/2014: PKI-Enabled Login to AGILE is here! [Details]
- 03/10/2014: AGILE Reminds You of Required Training [Details]
- Get Your Message Out With An AGILE Announcement [Details]

Login to AGILE

Reset password / Forgot my user ID

Create a new account

I need help setting up my account

Quicklinks

- » DITEB
- » Intelink
- » NRO Intellimedia
- » Intelink i-Video

1. On the “Create New Account” screen (shown below), enter the required information (indicated by \*). The following steps determine who will be able to provide you with Domain Administrative support.
  - a. Select your Organization from the dropdown list. This will allow your Domain Administrator to reset your password and enroll you in courses as needed. If your organization is not listed, select “Other.”
  - b. Select Dept/Directorate from the dropdown list. If you selected ONCIX in the previous option, select “Other” from the drop down option.
2. When you have completed all required fields, select the “Submit” button at the bottom of the page (not shown on graphic).

### Create New Account

Please complete the “Create New Account” form and click **Submit**. After you create an account, you can view your To-Do List, add items to your cart, and check out.

The User’s password must comply with the following rules:

- The password must be between 8 and 40 characters in length.
- The password must contain the following types of characters:
  1. English lowercase letters.
  2. English uppercase letters.
  3. Arabic numerals(0,1,2,...9).
  4. Non alphanumeric special characters (!@#\$\$%^&\*()-\_+={}[]<>?/”’;:|)
- The password cannot contain the User’s first name and last name.
- The password cannot be the same as any of the previous 6 passwords.

\* Required Fields.

<b>Account Information</b>	
* User ID :	<input type="text"/> Enter value such as network user name, firstname.lastname, etc. Use only letters and numbers. Do not include spaces.
* Password :	<input type="password"/>
* Re-Enter Password :	<input type="password"/>
* Primary Email Address :	<input type="text"/> All System Notifications will be sent to this address, therefore your primary email account must be on this network. E-mail addresses should end in one of the following domains: .gov
Secondary Email Address :	<input type="text"/> Valid e-mail addresses should end in one of the following domains: .com , .gov , .mil

<b>Employment Information</b>	
* First Name :	<input type="text"/>
* Last Name :	<input type="text"/>
Middle Initial :	<input type="text"/>
SSN:	<input type="text"/> - <input type="text"/> - <input type="text"/>
* Organization:	<input type="text"/>
* Dept./Directorate/Command:	<input type="text"/>
* Affiliation:	<input type="text"/>
* Job Position :	<input type="text"/>
* Work Address 1 (Street) :	<input type="text"/>
Work Address 2 (Building, Suite, etc.):	<input type="text"/>
* City :	<input type="text"/>
* State / Province :	<input type="text"/>

3. Now sign out of the LMS and log back in from the AGILE homepage (agile.dodiis.ic.gov). Once you log in for the first time, the system is PKI-enabled and will remember your account information. You will not be required to enter your password again.
4. Once logged back into AGILE, ONCIX users should be in the ONCIX domain (depicted by the Counterintelligence banner). If you are not in the ONCIX domain, select the "User Profile" link on the "Easy Links" menu and change your organization to ONCIX.
5. To find a course managed by ONCIX, type "ONCIX" as a search term box and select the magnifying glass icon.



6. The new window will display the course menu that ONCIX manages.
7. Selecting the course title allows you to see a course description. You can also add the course to your “To-Do List” or go directly to the course content to take the course.



Graphic is unclassified