



General Position Information

Job Title: 16068 – Strategist – GS-13

Salary Range: \$86,335.00 - \$133,465.00

Vacancy Open Period: 12/22/2020 – 1/19/2021

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: PC/DEISD

Duty Location: Bethesda, MD

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- An internal candidate to fill a GS-13 position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade or one grade below the advertised position may apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
 - Current ODNI permanent cadre.
- For a detailee assignment:
 - Current Federal Government employees GS-13 and one grade below may apply.



Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The Policy & Capabilities Directorate advances the IC's integration of mission priorities and requirements to develop and implement strategy, policies, and capabilities to meet future challenges and opportunities confronting our Nation.

The Domestic Engagement, Information Sharing and Data (DEISD) Office is responsible for leading the IC in managing information and data to ensure that it gets to the right people at the right time in the right format, while building, enabling and maintaining domestic partnerships to mutually share information, people, processes, technologies, innovations and ideas to inform decision making at all levels while advancing the IC mission and strengthening national security. DEISD partners include IC elements, Department of Defense, Federal, State, Local and Tribal organizations, and a broad range of private sector partners including industry, nongovernmental organizations (NGOs), and academia.

The Private Sector Partnerships Component builds, enables, and maintains private sector partnerships to mutually share information, people, processes, technologies innovation, and ideas to advance the IC mission and strengthen national security. Strategic objectives include: Facilitating threat information sharing with private sector partners; develop and sustain enduring partnerships to close intelligence gaps; identify new capabilities and opportunities to address the changing global threat environment; and enhancing transparency and synchronization of private sector engagement throughout the ODNI and the IC. The Strategic Opportunities Division within this component is responsible for identifying, developing, and executing strategic collaborative activities and extending global IC capabilities through enduring private sector partnerships.

Major Duties and Responsibilities (MDRs)

- Serve as a Strategist in the Private Sector Partnerships component in the Office of Director of National Intelligence, Policy and Capabilities Directorate.
- Develop focus area strategies that close critical intelligence gaps, identify new capabilities and opportunities, with associated risks, and trade-offs to leverage select private sector partnerships to address the changing global threat environment.
- Deepen knowledge of industry trends and transformative capabilities. Identify at-risk private sector entities and produce vulnerability reports on the national security industrial and innovation base.
- Lead an IC-wide Community of Interest focused on mitigating national security shortfalls, which may include various lines of intelligence efforts to protect and defend critical and emerging technologies that support the US national critical infrastructure, industrial, and innovation base.



Mandatory and Educational Requirements

- Demonstrated experience or knowledge of US efforts to protect and defend US national critical infrastructure, industrial, and innovation base.
- Demonstrated experience and knowledge of the ODNI and the IC - to include IC missions, intelligence policies and processes, and interagency mechanisms.
- Demonstrated ability to work effectively in an interagency environment on complex issues requiring negotiation and consensus building
- Demonstrated interpersonal, organizational, and problem-solving skills, including proven ability to work effectively both independently and in a collaborative environment.
- Demonstrated oral and written communication skills; demonstrated ability to assess and communicate complex information clearly, concisely, and in a manner targeted to diverse audiences at all levels.
- Demonstrated ability to identify issues of common concern and develop collaborative solutions; ability to negotiate and manage sensitive matters and/or complex problems.

Desired Requirements

- Experience in working with private sector entities and developing public-private activities and programs.
- Experience in developing assessments of and efforts to mitigate foreign threats to US critical and emerging technologies.
- Demonstrated ability to lead and develop integrated solutions and strategies.
- Demonstrated experience and participation in inter-agency coordination activities to foster effective working relationships with other U.S. Government departments, agencies, and centers

Key Requirements and How to Apply

Internal ODNI Candidates:

A complete application package must include:

- RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: *Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI website](#)*. For current employees who do not currently have access to internal systems, applications should be sent to either DNI_COO_HRM_HR_OPS_TEAM_B_WMA@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants experiencing technical issues should contact the HR POC for guidance. Applicants



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L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

submitting via JWICS are requested to submit their materials to both majettm@dni.ic.gov (*Maya M.*) and ZACKERN@dni.ic.gov (*Natalia Z.*) in lieu of the group address above.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

Current Federal Employees Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. ***Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.***

Applicants from federal agencies outside the IC must provide:

- a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.
- b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.
- f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: applications should be sent to either DNI_COO_HRM_HR_OPS_TEAM_B_WMA@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants experiencing technical issues should contact the HR POC for guidance. Applicants submitting via JWICS are requested to submit their materials to both majettm@dni.ic.gov (*Maya M.*) and ZACKERN@dni.ic.gov (*Natalia Z.*) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application **MUST** be received by midnight on the closing date of this announcement. Applications received after the closing date will **NOT** be eligible for consideration.



What to Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 301-243-1318; Email: Recruitment_TeamB@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3799 or by FAX at 703-275-1217 . Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOC EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**