General Position Information

Job Title: 18770 – Chief Data Scientist- NCTC-EMO- GS-15
Salary Range: $142,701 - $170,800 (not applicable for Detailees)
Vacancy Open Period: 08/24/2020 – 09/8/2020
Position Type: Internal and Detailee
Who May Apply: Internal ODNI Candidates and Detailees
Division: NCTC/EMO
Duty Location: McLean, VA
Security Clearance: TS/SCI with CI Polygraph
Travel Required: 0-25% Travel
Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.
Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant’s personal expense.

Position Information

This is an opportunity for:
- An internal candidate to fill a GS-15 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade as the advertised position grade may apply.
- For a cadre assignment:
  - Current ODNI permanent cadre.
- For a Detailee assignment:
  - Current Federal Government employees. (Current GS employees at the same grade as the advertised position grade may apply).

Salary Determination

The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

**Component Mission**

The National Counterterrorism Center (NCTC) leads our nation's effort to combat terrorism at home and abroad by analyzing the threat, sharing that information with our partners, and integrating all instruments of national power to ensure unity of effort. The Center serves as the primary organization in the United States Government (USG) for analyzing and integrating all intelligence possessed or acquired by the USG pertaining to terrorism and counterterrorism, and its Director serves as the Counterterrorism Mission Manager. NCTC also serves as the central and shared knowledge bank on known and suspected terrorists and international terrorist groups, as well as their goals, strategies, capabilities, and networks of contacts and support. In addition, NCTC conducts strategic operational planning for counterterrorism activities, coordinating and integrating the efforts of departments and agencies across the Federal Government.

**Major Duties and Responsibilities (MDRs)**

- Serve as the Senior Technical Leader within NCTC for Data Science, providing leadership and mentoring to NCTC’s data science officers.
- Identify data science training and career development activities across the IC and government that can be leveraged to promote and bolster the development and professionalization of NCTC data science officers.
- Advance the art and science of data science and improve the quality of NCTC products and services to internal and external customers through:
  - acquisition and application of expert-level data science skills, knowledge, and abilities;
  - leading, mentoring, and advising data science and mission leaders in big data related processes, procedures, disciplines, tools, tasks, policies, and standards;
  - collaboration, networking, and partnering across targets, disciplines, and organizations;
  - innovation and development of better tools, techniques, and methodologies to include AI/ML capabilities; and contributions to corporate shared knowledge through documentation and teaching.
- Devise data science programs by identifying strategic methodological issues and areas of focus to support decision-making by the most senior policymakers.
- Identify needs and collaborate with collectors and analysts to determine the data needed to address intelligence problems; and incorporating insights and finding into an extensive range of authoritative, sophisticated intelligence products. Products range from those that provide direct mission support to those that provide needed capability to peers and colleagues. Work includes design, modification, and/or use of scientific computing, programming, and mathematics.
Mandatory and Educational Requirements:

Subject Matter Expertise in Artificial Intelligence (AI) and Machine Learning (ML)

- Proven experience in the development and application of data science curriculum within the Intelligence Community
- Thorough knowledge of business operations and associated processes.
- Thorough knowledge of appropriate analytic methods and methodological tools in one or more of the following areas: Applied Mathematics (e.g. probability and statistics, formal modeling, computational social sciences); Computer Programming (e.g. programming languages, math/statistics packages, computer science, machine learning, scientific computing); and Visualization (e.g. GIS/geospatial analysis, telemetry analysis).
- Thorough knowledge of research designs.
- Demonstrated ability to develop comprehensive computer software applications, as needed.
- Ability to leverage multiple data management tools to organize relevant information and make decisions.
- Ability to apply intellectual curiosity; creativity and innovation to go beyond current tools to deliver the best solution to complex problems.
- Ability to effectively communicate complex, multi-disciplinary ideas and insights.
- Ability to translate complex, technical findings into an easily understood narrative (i.e. tell story with data).
- Analytical and critical thinking skills, including superior ability to think strategically.
- Ability to multitask and change focus quickly as demands change.
- Ability to evaluate data drawing pertinent interferences from data trend analysis, and interpretation of such inferences in keeping with the requirements of officials responsible for making policy decisions.

Desired Requirements:

Key Requirements and How to Apply

Internal ODNI Cadre Candidates

A complete application package must include:

a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.

c. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

d. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.
WHERE TO SUBMIT:

Applications should be sent to either DNI_COO_TM_HR_OPS_TEAM_C_WMA@cia.ic.gov (classified email system) or Recruitment_TeamC@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both wheelke@dni.ic.gov (KenW.) and harrmaa@dni.ic.gov (MarthaH.) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

Current Federal Employees Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.

Applicants from federal agencies outside the IC must provide:

A complete application package must include:

a. WRITTEN ENDORSEMENT from the employing agency concurring with the detail.

b. RESUME: Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

c. PERFORMANCE EVALUATIONS: Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.

d. VACANCY NUMBER: Reference the vacancy number in the subject line of the email and on each document submitted.

e. CURRENT SF-50: Federal Government employees must provide an SF-50, “Notification of Personnel Action” to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.

f. COVER LETTER: Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT:

Applicants from federal agencies outside the IC should be sent to either DNI_COO_TM_HR_OPS_TEAM_C_WMA@cia.ic.gov (classified email system) or Recruitment_TeamC@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both: wheelke@dni.ic.gov (KenW.) and harrmaa@dni.ic.gov (MarthaH.) in lieu of the group address above.
All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 703-275-3955.

What to Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 703-275-3955; Email: Recruitment_TeamC@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES:
The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities.

IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3900 or by FAX at 703-275-1217.

Your request for reasonable accommodation will be addressed on a case-by-case basis.

PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE ‘HOW TO APPLY’ SECTION ABOVE.