General Position Information

Job Title: 26430 - Deputy, Intelligence Community Architect and Director of Architecture & Integration, DNI/ICCIO - GS - 15

Salary Range: $142,701 - $170,800 (not applicable for detailees)

Vacancy Open Period: 11/03/2020 - 11/24/2020

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: DNI/ICCIO

Duty Location: Bethesda, MD

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant’s personal expense.

Position Information

This is an opportunity for:

- An internal or detailee candidate to fill a GS-15 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade than the advertised position grade may apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
  - Current ODNI permanent cadre.
  - Current ODNI Staff Reserve Employees. (A staff reserve employee who currently occupies this position may not apply.)
Current Federal Government employees. (Current GS employees at the same grade or one grade lower than the advertised position grade may apply.)

Candidates outside the Federal Government.

For a detailee assignment:

Current Federal Government employees. (Current GS employees at the same grade or one grade lower than the advertised position grade may apply.)

Salary Determination

The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.

For a selected non-Federal Government candidate, salary will be established within the salary range listed above, based on education and experience.

A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The Intelligence Community (IC) Chief Information Office is responsible for advancing the Intelligence Community's mission by driving secure collaboration, integration, and information sharing, identifying and addressing information enterprise risks, and providing strategic leadership and oversight of the Intelligence Community's enterprise architecture and enterprise information technology.

Major Duties and Responsibilities (MDRs)

Assist the Director of the AIG and IC Chief Architect to lead the AIG organization to accomplish the following:

- Provide executive management and leadership for architecture, engineering and integration functions incorporating activities required to collaborate with IC CIO, ODNI, and IC Agency organizations to plan, organize, direct, and implement enterprise, reference and data architectures, systems engineering and integration practices.

- Advise executive leadership on critical aspects of the IC's architecture (strategic, security, mission/business, data/information, applications and/or infrastructure), standards, and IT policies.

Architecture and Integration is functionally organized across the main lines of business:

- Leads development and implementation of the IC Enterprise Architecture and supporting products to include Reference Architectures.
• Define and implement an enterprise architecture that is used to understand mission gaps and overlaps, critical linkages and dependencies, and drive efficiencies across the enterprise, encompassing all security fabrics.

• Conducts systems engineering and interoperability assessments.

• Develops interoperability standards and specifications; oversees compliance Architectures.

• Performs verification and EA certification (in accordance with federal law) of agency and Services of Common Concern (SoCC) compliance (EA, Standard, Policy, etc.).

• Prepare and provide recommendations for IT standards, especially those required for implementation leveraging IC-ITE Hosting Services.

In coordination with the Director, AID, the Deputy Director shall:

• Assist to lead a team of professional staff and assess performance, collaborate and oversee goal setting, and provide feedback on personal development.

• Assist to lead, direct and manage the planning, organizing, coordination, and implementation of the enterprise architecture, systems engineering, and integration practices to foster a secure, interoperable and effective IC Information Environment (IE).

• Provide IC Leadership with guidance, and expert advice in developing, promoting, and maintaining the successful design and integration of the overall IC IE, with a particular emphasis on building an interoperable, secure and responsive IC Information Environment, enabling mission efficiencies and effectiveness.

• Represent AIG and related fora conducting ongoing collaboration and outreach with stakeholders and partners across the ODNI, IC, Department of Defense, US Government, and oversight organizations (e.g., Congress and OMB), as needed, to meet mission objectives.

• Participate in Intelligence Planning, Programming, Budgeting, and Execution (IPPBE) and IT Strategic planning processes, assess and recommend strategies for allocation and reallocation of resources in response to changing needs and program performance.

• Proven leadership ability and business acumen, capable of developing effective integration strategies, building coalitions, and driving change to improve operations within large, complex organizations.
• Extensive knowledge of the Intelligence Community mission, objectives, policies, and authorities.

• Substantial experience in applying budget and program management principles and methods to large complex programs in support of the IC mission.

• Demonstrated leadership and management skills in planning, recruiting, developing, managing, and directing multidisciplinary teams.

• Demonstrated excellent oral and written communications skills to include the ability to clearly convey concise, informative explanations and briefings to a variety of audiences.

• Demonstrated exceptional interpersonal skills to work effectively with internal and external leaders and the ability to network and coordinate across the Intelligence Community.

• Demonstrated ability to effectively manage resources, to evaluate existing needs, and anticipate changing requirements, to balance competing priorities, and evaluate budget estimates.

Mandatory and Educational Requirements

• Extensive resource or program management experience (5+ more years) in a leadership or equivalent management role.

• Experience in or knowledge of AGILE systems acquisition and/or software development.

• Experience in or knowledge of IC, DoD, or other Cross Domain Systems.

• Demonstrated experience operating in FVEY or other international mission partner environment.

Key Requirements and How To Apply

Internal ODNI Candidates:

A complete application package must include:

A. **RESUME**: Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

B. **PERFORMANCE EVALUATIONS**: Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
C. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

D. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: *Internal ODNI Cadre Candidates must submit an application through the classified JobsDNI website.* For current employees who do not currently have access to internal systems, applications should be sent to either DNI_COO_TM_HR_OPS_TEAM_B_WMA@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants experiencing technical issues should contact the HR POC for guidance. Applicants submitting via JWICS are requested to submit their materials to zackern@dni.ic.gov (Natalia Z.), and mcbrije@dni.ic.gov (Jerry M.) in lieu of the group address above.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

**Current Federal Employees Applying for a Detail Assignment:**

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. *Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.*

Applicants from federal agencies outside the IC must provide:

a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.

b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.

d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, “Notification of Personnel Action” to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.

f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.
WHERE TO SUBMIT: Applications should be sent to either DNI_COO_TM_HR_OPS_TEAM_B_WMA@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to zackern@dni.ic.gov (Natalia Z.) and mcbrije@dni.ic.gov (Jerry M.) in lieu of the group address above.

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

What To Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 301-243-1318; Email: Recruitment_TeamB@dni.gov.

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3799 or by FAX at 703-275-1217. Your request for reasonable accommodation will be addressed on a case-by-case basis. PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE ‘HOW TO APPLY’ SECTION ABOVE.