General Position Information

Job Title: Deputy Group Chief, Private Sector Partnerships Group

Position Number: EC074

Position Grade: GS-15

Salary Range: $144,128–$172,500 (not applicable for detailees)

Vacancy Open Period: 11/3/2021 – 11/18/2021

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: PC/DEISD/PSPG

Duty Location: Bethesda, MD

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant’s personal expense.

Position Information

This is an opportunity for:

- An internal to fill a GS-15 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
  - Current ODNI permanent cadre.
For a detailee assignment:

- Current Federal Government employees. (Current GS employees at the same grade.)

Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual.

- A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.

Component Mission:

The Policy and Capabilities Directorate is focused on ensuring the IC is best postured to meet the future challenges and threats confronting our nation.

Major Duties and Responsibilities:

In the role as Deputy Private Sector Partnerships Group Chief, co-lead and manage the Private Sector Partnerships group, to include meeting mission goals; promoting an effective and collaborative work environment; and building a highly performing diverse and inclusive workforce through timely feedback, guidance and recognition on personal and professional development.

Establish and maintain enduring partnerships with private sector entities, ODNI components, Intelligence Community elements and other U.S. Government organizations. Private sector entities include industry, academia, non-profit organizations, FFRDCs and non-governmental organizations.

Establish and enhance ODNI and IC-wide working groups to improve transparency and synchronization of private sector engagement activities, to include information sharing mechanisms and tools to better leverage engagement efforts.

Develop and lead private sector engagement activities that contribute to the strategic goals and long-term planning efforts of DEISD, the Policy and Capabilities Directorate, the ODNI and the IC.

Develop and support ODNI leadership engagement with private sector entities.

Represent the PSP Group Chief, DEISD and/or ODNI at meetings, conferences, and public forums as needed to meet mission objectives.

Oversee development of group investment business cases, portfolios and work plans; oversee execution and provide guidance, direction, performance feedback, and oversight.

Engage and facilitate collaborative activities with partners and other government agencies; as requested, represent the organization in interagency working groups, and in doing so, effectively recognize, value, build, and leverage diverse and collaborative networks with these organizations.

Guide, plan, direct, and orchestrate inter-agency and cross-directorate collaboration on programs and objectives, and evaluate and assess these efforts to ensure that they are successful.

Engage in and facilitate intelligence integration and effective coordination between the organization, U.S. Government agencies, and other partners, and in so doing improve leadership support, unit performance, and staff procedures.
As a member of DEISD leadership team work across all DEISD components to effectively integrate programs to meet DEISD, P&C and ODNI strategic objectives.

Lead and work with Intelligence Community counterparts to integrate and increase the effectiveness of private sector partnerships.

**Mandatory Requirements:**

Demonstrated experience initiating, cultivating and maintaining productive working relationships across a larger enterprise, with IC elements and other USG stakeholders, proven expertise working in an interagency environment, and demonstrated ability to successfully manage and align multiple projects, capabilities and strategies to promote intelligence capabilities and national security programs.

Demonstrated expertise and experience engaging with a variety of private sector organizations, especially in areas with a national security/economic security nexus.

Experience managing a professional staff, and providing innovative, results-oriented transformational leadership in the IC and/or the private sector.

Demonstrated ability to think critically and strategically; understand complex intelligence, operations, and security issues; interact and collaborate with individuals from diverse professional backgrounds at all levels of an organization; and develop policies and frame issues for decision makers.

Superior ability to communicate clearly and simply, with the experience to effectively communicate organizational vision and align employee and program performance to the mission.

Superior interpersonal, organizational, and problem-solving skills, including demonstrated ability to work effectively both independently and in a team or collaborative environment.

Demonstrated experience in formal representational roles, representing the equities of one or more large organizations.

**Experience:**

Seven years of experience leading strategic planning, managing, and directing the successful efforts of a government or private organization or ten or more years of experience in technical collection, collection system development, requirements policy development and requirements management.

**Education:**

Bachelor's degree or equivalent experience as determined by mission specialty area.

**Desired Requirements:**

Experience in and knowledge of private sector relationships and information sharing efforts with other USG departments and agencies and with private sector entities.

Experience in, or knowledge of, innovation and technological developments that impact intelligence capabilities and national security.
Prior experience as a senior leader in the ODNI or an IC agency.

Prior experience leading an integrated team of staff and contractors.

Outstanding performance in GS-15 positions

**Key Requirements and How to Apply**

*Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI website].*

For current employees who do not currently have access to internal systems, applications should be sent to either DNI-HR-HRM-TEAMB-Mailbox@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system).

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

**CURRENT FEDERAL EMPLOYEES APPLYING FOR A DETAIL ASSIGNMENT:**

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. *Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.*

Applicants from federal agencies outside the IC must provide:

a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.

b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.

c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.

d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, “Notification of Personnel Action” to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.

f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.
**WHERE TO SUBMIT:** Applications should be sent to either DNI-HR-HRM-TEAMB-Mailbox@cia.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system).

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

**All Applicants:**

**APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.**

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 301-243-1318.

**What to Expect Next**

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

**Agency Contact Information**

ODNI Recruitment; Phone: 301-243-1318; Email: Recruitment_TeamB@dni.gov

**Other Information**

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

The Office of the Director of National Intelligence (ODNI) requires its employees to be fully vaccinated against COVID-19 pursuant to Executive Order 14043 of the President of the United States. As required, Federal employees must be fully vaccinated against COVID-19 regardless of the employee’s duty location or work arrangement (e.g., telework, etc), with exceptions only as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021 or before appointment or onboarding with ODNI, if after November 22, 2021. ODNI will provide additional information regarding what information or documentation will be needed and how you can request a legally required exception from this requirement. All employees requesting either a medical or religious exception, must follow the Guidelines from the Office of Personnel Management and/or Safer Federal Workforce Task Force.

**REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES:** The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3900 or by FAX at 703-275-1217. Your request for reasonable accommodation will be addressed on a case-by-case basis.**PLEASE DO NOT
SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE ‘HOW TO APPLY’ SECTION ABOVE.