



## General Position Information

**Job Title:** Deputy National Intelligence Officer for Cyber

**Position Number:** GP084

**Position Grade:** GS-13

**Salary Range:** \$106,823 - \$138,868 (not applicable for detailees)

**Vacancy Open Period:** 06/09/2022 – 07/09/2022

**Position Type:** Cadre

**Who May Apply:** Internal ODNI Candidates

**Division:** DNI/MI/NIC

**Duty Location:** McLean, VA

**Security Clearance:** TS/SCI with CI Polygraph

**Travel Required:** 0-25% Travel

**Relocation Expenses:** For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

**Job Interview Travel:** Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

## Position Information

This is an opportunity for:

- An internal candidate to fill a GS-13 cadre position.

## Who May Apply

For a cadre assignment:

- Current ODNI permanent cadre at the same grade as the advertised position grade may apply.

## Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate will be assigned to the position at the employee's current GS grade and salary.



## **Component Mission**

The Office of the Director of National Intelligence (ODNI) Deputy Director of Mission Integration (MI) serves as the Director of National Intelligence's (DNI) senior leader for intelligence integration across the IC enterprise. MI is responsible for ensuring customer outcomes by leading advances in collection and analysis that ensure the quality, timeliness, and utility of insights for the nation's decision-makers. Additionally, MI is responsible for increasing expertise and improving tradecraft at all levels through specialization, integration, and collaboration. MI is responsible for the strategic vision, direction, and planning to deliver a more integrated IC reflecting the collective wisdom of our collection and analytic components to advance, in support of the National Intelligence Managers, the Unifying Intelligence Strategies (UIS).

The National Intelligence Council (NIC) consists of the most senior and expert intelligence analysts supporting the Director of National Intelligence (DNI) in carrying out responsibilities as the head of the Intelligence Community (IC) and as the principal adviser to the President for intelligence matters related to national security. The NIC produces a variety of all-source, IC coordinated intelligence reports, including its flagship product, the National Intelligence Estimate, which represents the Intelligence Community's most authoritative statement on a key national security issue.

## **Major Duties and Responsibilities (MDRs)**

Support the National Intelligence Officer for Cyber (NIO/Cyber) and in his/her role as advisor to the DNI on global cyber issues to include supporting the NIO/Cyber in leading the IC's production and coordination of strategic analysis, to include the preparation of National Intelligence Estimates, Intelligence Community Assessments, National Intelligence Council Memoranda, Assessments, and Sense of the Community Memoranda, on issues of importance to United States (US) interests in cyber; make effective use of IC resources in analysis of global cyber issues.

Provide a thorough assessments on analysis regarding global cyber issues; prepare and coordinate background papers and briefing books for DNI, Principal Deputy Director of National Intelligence (PDDNI), Deputy Director of National Intelligence for Intelligence Integration (DDNI/II), NIO/Cyber, NIM/Cyber and other Office of the Director of National Intelligence (ODNI) Senior Leadership participation in the National Security Council Principals Committee, Cabinet meetings, Congressional testimonies, Deputies Committee, and Cyber Response meetings.

Review Community research and production plans on global cyber issues; identify redundancies and gaps; and advise the NIO/Cyber and the NIM/Cyber on gaps and shortfalls in capabilities across the IC.

Ability to establish and sustain networks with IC analysts, analytic managers, and collection managers to ensure timely and appropriate intelligence support to policy customers regarding global cyber issues.

Collaborate with national level partners in the intelligence, defense, law enforcement, and counterintelligence communities to integrate analytic activity and implement the Unifying Intelligence Strategy (UIS) for Cyber.

Brief senior IC members, policymakers, military decision makers, members of Congress, and other major stakeholders as necessary on global cyber issues.



Ability to establish and manage liaison relationships with academia, the business community, and other non-government subject matter experts to ensure the IC has a comprehensive understanding of global cyber issues.

Build and leverage diverse collaborative networks within the ODNI and across the IC.

## **Mandatory and Educational Requirements**

Thorough knowledge in cyber analysis and issues, the IC's cyber analytic community, and cyber collection issues; expert ability to lead the IC's analytic production and identify collection requirements and gaps.

Excellent interpersonal, organizational, and management skills to conceptualize and effectively lead complex analytic projects with limited supervision, ability to work with and represent the Community when analytic views differ among agencies, and ability to work effectively independently and in a team or collaborative environment.

Excellent writing and briefing skills, including ability to communicate effectively with people at all levels of leadership and all levels of expertise on cyber issues, ability to give effective oral presentations, and to otherwise represent the NIC in interagency meetings.

Proven critical thinking skills and reasoning skills and the ability to prepare, and in some cases personally draft, finished intelligence assessments and other written products with emphasis on clear organization, and concise, logical presentation.

Thorough knowledge of and ability to apply analytic, diagnostic, and qualitative techniques sufficient to produce authoritative finished intelligence products, and the ability to employ new methodological approaches to analyze information.

Creative problem-solving skills and initiative in carrying out mission responsibilities.

## **Key Requirements and How to Apply**

### **Internal ODNI Candidates:**

#### **A complete application package must include:**

- a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- c. **POSITION NUMBER:** Reference the position number in the subject line of the email and on each document submitted.



- d. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

**WHERE TO SUBMIT:** *Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI website](#).* For current employees who do not currently have access to internal systems, applications should be sent to either DNI-COO-HRM-Vacancies-Mailbox@cia.ic.gov (classified email system) or HRM-HR-OPS-VACANCY-TEAM@dni.gov (unclassified email system). Applicants experiencing technical issues may submit their application via email to either email system.

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

### **All Applicants:**

**APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.**

Your application **MUST** be received by midnight on the closing date of this announcement. Applications received after the closing date will **NOT** be eligible for consideration.

To verify receipt of your application package **ONLY**, you may call 703-275-3888

### **What to Expect Next**

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted **ONLY** if they have been selected for an interview.

### **Agency Contact Information**

ODNI Recruitment; Phone: 703-275-3888; Email: HRM-HR-OPS-VACANCY-TEAM@dni.gov.

### **Other Information**

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

**COVID-19 Vaccination Requirement:** To ensure compliance with an applicable nationwide preliminary injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the federal government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for federal employees. Therefore, to the extent a federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to Executive Order 14043, that requirement does not currently apply.

Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.



# OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

**REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES:** The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Reasonable Accommodation Office Representative by classified email at [DNI\\_Reasonable\\_Accommodation\\_WMA@cia.ic.gov](mailto:DNI_Reasonable_Accommodation_WMA@cia.ic.gov) by unclassified email at [DNI\\_DRA@dni.gov](mailto:DNI_DRA@dni.gov), by telephone at 703-275-3900 or by FAX at 703-275-1277 . Your request for reasonable accommodation will be addressed on a case-by-case basis.

**THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**