



General Position Information

Job Title: HL262 - Deputy National Intelligence Officer for Military Issues- WSSIC Chair – GS 15

Salary Range: \$121,316 - \$170,800 (not applicable for detailees)

Vacancy Open Period: 8/26/2020 – 9/23/2020

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates and Detailees

Division: MI/NIC

Duty Location: Bethesda, MD

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- An internal candidate to fill a GS-15 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade as or one grade lower than the advertised position grade may apply.

- For a cadre assignment:
 - Current ODNI permanent cadre.
- For a detailee assignment:
 - Current Federal Government employees. (Current GS employees at the same grade as or one grade lower than the advertised position grade may apply.)



Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The Office of the Director of National Intelligence (ODNI) Deputy Director of Mission Integration (MI) serves as the Director of National Intelligence's (DNI) senior leader for intelligence integration across the IC enterprise. MI is responsible for ensuring customer outcomes by leading advances in collection and analysis that ensure the quality, timeliness, and utility of insights for the nation's decision-makers. Additionally, MI is responsible for increasing expertise and improving tradecraft at all levels through specialization, integration, and collaboration. MI is responsible for the strategic vision, direction, and planning to deliver a more integrated IC reflecting the collective wisdom of our collection and analytic components to advance, in support of the National Intelligence Managers, the Unifying Intelligence Strategies (UIS).

Major Duties and Responsibilities (MDRs)

- Lead, oversee, and coordinate the National Weapon and Space Systems Intelligence Committee (WSSIC), an Intelligence Community-wide (IC) committee that evaluates and produces integrated intelligence community assessments of the characteristics, capabilities, and status of foreign weapon and space systems programs and supports the relevant Unifying Intelligence Strategies.
- Establish subcommittees and working groups as required to focus on specific areas.
- Conceive, plan and direct long term projects for the WSSIC and its subcommittees.
- Provide inputs to annual evaluations of subordinate subcommittee and working group chairmen for joint duty credit.
- Prepare and maintain NIC, DNI, and other instructions for the scope, authorities, and operations of the committee.
- Conceive, plan and direct the production of IC-coordinated analyses, reports, background papers, and presentations for senior IC members, policymakers, military decision-makers, members of Congress, and other major stakeholders on weapons and space systems.
- Direct the annual production of the WSSIC Standing Technical Analytic Priorities List (STAPL) to identify and rank gaps and guide analytic and collection priorities.
- Direct the coordination of WSSIC/FVEY designators and names for foreign weapon and space systems.
- Serve as the Intelligence Topic Expert (ITE) for the Advanced Conventional Weapons and Proliferation (ACWP) topic of the National Intelligence Priorities Framework (NIPF).
- Lead the annual focus group that prioritizes the ACWP topic and coordinate with other relevant NIPF topic focus groups. Provide interim updates to the ACWP topic as required.
- Chair the JWEL working group that evaluates and prioritizes the targets of a special technical collection program.
- Provide expert advice and recommendations to Office of Director of National Intelligence (ODNI) and IC senior leadership on the principal areas that are the responsibility of the committee this individual chairs.
- Coordinate, and lead briefings for to ensure their comprehensive understanding of issues affecting US national security interests.
- Represent the IC and ODNI at senior level meetings, conferences, and other fora to promote intelligence collaboration.
- Represent the US as Head of Delegation at the FVEY Chiefs of Scientific and Technical Intelligence steering group and its subordinate FVEY intelligence exchanges.
- Coordinate the preparation of responses, correspondence, and products in response to Congressional tasking, including testimony, talking points, and statements for the record for senior ODNI staff.



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- Lead, initiate, cultivate, and maintain productive working relationships with IC and ODNI staff as well as with academia, the business community, and other non-government subject matter experts and use these relationships to obtain information that improves the knowledge and performance of the committee.

Mandatory and Educational Requirements

- Expert technical knowledge of foreign weapon systems and space systems sufficient to anticipate and satisfy the intelligence needs of senior consumers, lead analytic production, identify collection requirements, and mitigate gaps.
- Superior ability to plan and lead the development of high-quality, complex analyses, studies, and projects that develop knowledge of weapons and space systems.
- Superior leadership, initiative, and creative thinking skills with ability to evolve, adapt, and transform organizations, processes, or outputs to meet new requirements or changing environments.
- Superior interpersonal, organizational, and problem-solving skills, including ability to work effectively both independently and in teams or collaborative environments and mentor junior colleagues. Ability to evaluate and integrate viewpoints from the different agencies to form consensus around an IC perspective or, when consensus cannot be reached, to accurately represent differing views to fully inform high-level consumers.
- Superior ability to prepare finished intelligence assessments and other written products with emphasis on clear organization, concise and logical presentation, and adherence to analytic integrity standards and NIC writing style.
- Extensive experience with coordinating and publishing NIEs, ICAs, SOCMs and related documents.
- Superior oral communication skills, including ability to clearly convey complex information to audiences of all levels of expertise.
- Expert knowledge of ODNI's and IC's organizations, structures, missions, resources, and customers and superior ability to apply this knowledge in developing recommendations and solutions to weapons system intelligence challenges.
- Superior ability to articulate a vision of the committee's purpose and relation to other ODNI and IC components and how it integrates intelligence to support NIMs, NIOs, UIs, and senior consumers within its scope of responsibility.

Desired Requirements

In accordance with ICD 660, this detail qualifies as an IC Civilian Joint Duty Assignment (JDA) and you may apply for Joint Duty credit upon successful completion of the assignment.

This is a 2-year detail assignment, with an option to extend an additional year if all parties agree.

The selected candidate will be detailed to the position at his or her current grade and salary.

Key Requirements and How To Apply

Internal ODNI Cadre Candidates:

A complete application package must include:

- a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.



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WHERE TO SUBMIT: *Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI website](#).* For current employees who do not currently have access to internal systems, applications should be sent to either DNI_COO_TM_HR_OPS_TEAM_D_WMA@cia.ic.gov (classified email system) or Recruitment_TeamD@dni.gov (unclassified email system). Applicants experiencing technical issues should contact the HR POC for guidance. Applicants submitting via JWICS are requested to submit their materials to both kurtjen@dni.ic.gov (*Jen K.*) and ACLAALB@dni.ic.gov (*Alex A.*) in lieu of the group address above.

Current Federal Employees within the Intelligence Community (IC) Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. *Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.*

Applicants from federal agencies outside the IC Applying for a Detail Assignment:

A complete application package must include:

- a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- c. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- d. **SF-50 (if applicable):** Current or former Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record.

WHERE TO SUBMIT: Applicants from federal agencies outside the IC should be sent to either DNI_COO_TM_HR_OPS_TEAM_D_WMA@cia.ic.gov (classified email system) or Recruitment_TeamD@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both kurtjen@dni.ic.gov (*Jen K.*) and ACLAALB@dni.ic.gov (*Alex A.*) in lieu of the group address above.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application **MUST** be received by midnight on the closing date of this announcement. Applications received after the closing date will **NOT** be eligible for consideration.

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should **NOT** contain classified information above the TS//SI//TK//NOFORN level.

To verify receipt of your application package **ONLY**, you may call 703-275-3663.



What To Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted **ONLY** if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 703-275-3663; Email: Recruitment_TeamD@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. **IF YOU NEED A REASONABLE ACCOMMODATION** for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3799 or by FAX at 703-275-1217 . Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOC EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**