General Position Information

Job Title: HW675 - Chief Enterprise Architect - SNIS Professional Tier 1

Salary Range: None provided (not applicable for detailees)

Vacancy Open Period: 10/18/2018 – 10/18/2019

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: CIO/CIO

Duty Location: Bethesda, MD

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

*** OPEN UNTIL FILLED: This announcement will be open until the position is filled. Cut off points are scheduled in two-week increments. After each cut-off point, all compliant applications received during the previous two weeks will be reviewed for consideration.***

This is an opportunity for:

- An internal candidate to fill a SNIS Professional Tier 1 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Only Senior Service (SNIS, SES, SIS, DISES, DISEL) candidates may apply. GS employees may not apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:

- o Current ODNI permanent cadre.

- For a detailee assignment:
  - o Current Federal Government employees. Only Senior Service (SNIS, SES, SIS, DISES, DISEL) candidates may apply. GS employees may not apply.

Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The Director of National Intelligence (DNI) serves as the head of the Intelligence Community (IC). The DNI also acts as the principal advisor to the President, the National Security Council, and the Homeland Security Council for Intelligence matters related to the national security; and oversees and directs the implementation of the National Intelligence Program. The DNI leads intelligence integration and forges an intelligence community that delivers the most insightful intelligence possible. The Intelligence Community (IC) Chief Information Office is responsible for advancing the Intelligence Community's mission by driving secure collaboration, integration, and information sharing; identifying and addressing information enterprise risks; and providing strategic leadership and oversight of the Intelligence Community's enterprise architecture and enterprise information technology.

Major Duties and Responsibilities (MDRs)

- Deliver architectural initiatives informed by mission needs and improve efficiency in line with IC mission and business strategy.
- Advise executive leadership on critical aspects of the IC's architecture (strategic, security, mission/business, data/information, applications and/or infrastructure), standards, and IT policies.
- Communicate architectural decisions, plans, goals, and strategies and gain organizational commitment for enterprise level architecture and infrastructure initiatives.
- Understand how policy is made at the national, IC, and agency levels and how internal and external policies can influence the enterprise architectural plans and artifacts.
- Develop, communicate, and deploy enterprise architecture governance processes ensuring they are fair, consistent, and transparent to guide enterprise architecture decision making, taking into account other Government equities (i.e. DOD) architecture Governance policies and procedures.
- Review new and existing intelligence enterprise program/project architecture for compliance with IT standards policies and architectural plans and mitigate the gaps between the current and future intelligence enterprise state.

- Provide strategic direction and technical oversight pertaining to the implementation of new tools, technologies, solutions, and methodologies.
- Interpret, and adhere to agency and federal level technology standards, policies, and directives.
- Understand how the IC budget process aligns with the annual budgeting timelines for the White House and the Congress.
- Track and apply innovative and existing technologies, anchoring them in the IC business model to assess their potential, and use rapid prototyping approaches to evolve innovations.
- Collaborate with agencies, federal partners, industry, FFRDCs, etc. to run technology experiments, helping to create new products and services and integrating the best of these into steady-state operation for the IC.
- Manage, engage and influence key stakeholders to support the ODNI's key objectives.

Mandatory and Educational Requirements

- Certification as an IT architect or enterprise architect from the Open Group, FEAC, or other industry recognized IT architecture certification program preferred.
- Knowledge of IT related disciplines: Software Development Life Cycle (SDLC) including a basic understanding of various SDLC methodologies such as agile and waterfall and their appropriate usage.
- Knowledge of modeling approaches: Unified Modeling Language (UML), Business Process Modeling, and Data Modeling.
- Deep understanding of data architecture approaches (e.g., TOGAF), industry standards and best practices (e.g., DMBOK).
- Strong technical skills with data technologies (e.g., Master Data Management, Enterprise Data Warehouses, Operational Data Stores, Database Management Systems, Business Intelligence).
- Practical experience with, and a strong understanding of design approaches for Enterprise Data Warehouses.
- Expert data modeling skills (i.e. conceptual, logical and physical model design, experience with Operation Data Stores, Enterprise Data Warehouses and Data Marts).
- Must have an enterprise perspective to data and how the data drives business value.
- Experience with ETL concepts, Cognos and OBIEE tools.
- Experience with Master Data Management tools.
- Master's or Bachelor's degree in business, computer science, computer engineering, electrical engineering, systems analysis or a related field of study, or equivalent experience; 5 or more years of business experience in strategic and operations planning and/or business analysis; 10 or more years in enterprise applications.
- Exceptional interpersonal skills to work effectively with internal and external leaders and ability to network and coordinate across the IC.

Key Requirements and How to Apply

Internal ODNI Candidates:

A complete application package must include:

a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required if the applicant is unable to provide the two most recent evaluations.
c. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
d. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_B_WMA@dni.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both *joswida@dni.ic.gov (Daniel J.), mitchsl@cia.ic.gov (Stephanie M.) and* perryad@dni.ic.gov *(Adriane P.)* in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

Current Federal Employees Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. *Applicants from within the IC **must** submit an application through the classified IC Joint Duty Program website.*

Applicants from federal agencies outside the IC must provide:

a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.
b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required if the applicant is unable to provide the two most recent evaluations.
d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.

e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record.
f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_B_WMA@dni.ic.gov (classified email system) or Recruitment_TeamB@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both *joswida@dni.ic.gov (Daniel J.), mitchsl@cia.ic.gov (Stephanie M.) and* perryad@dni.ic.gov *(Adriane P.)* in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI/TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 301-243-9040.

What to Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 301-243-9040; Email: Recruitment_TeamB@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and

Diversity Office Representative by classified email at DNI-EEOD-RA-ACF@exchange.cia.ic.gov, by unclassified email at DNI-EEOD@dni.gov, by telephone at 301-243-0704 or by FAX at 301-243-1200. Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. <u>PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE</u>.**